



## HOUND® CANNABIS BREATHALYZER – COLLECT + SEND DONOR INSTRUCTIONS FOR BREATH SAMPLE COLLECTION

### 1. PREPARE

- Call the collection site to confirm their hours of service (if applicable).
- Bring your photo ID and collection authorization form (if required) to the collection location.
- Collector will enter your information including your ID, name, date of birth, and reason for testing.
- Wash your hands, empty pockets, and remove outer garments (eg., jacket, coat, hat) before collection.
- Empty your mouth of gum, food, tobacco, etc. before collection.
- Collector will explain the collection procedure.

*NOTE: The collector may require a brief waiting period before collecting a breath sample and will observe to ensure your mouth is empty for the entire waiting period.*

### 2. CONNECT

- When instructed, select a breath collection package.
- Collector will inspect the package, remove its contents, scan the cartridge ID, and attach the cartridges to the base station.

### 3. COLLECT

- Please remain seated during the collection.
- When instructed, remove the mouthpiece from its packaging and insert it into the round opening in the top of the donor cartridge until it is firmly seated.  
*NOTE: While attaching mouthpiece, hold the cartridge above the cellophane wrap in the center to avoid compressing the cartridge.*
- Follow the collector's guidance if you are asked to hold the cartridge during the collection.
- Collector will select the Begin Collection button on touchscreen.  
*NOTE: An air collection pump will begin immediately and stop once an air sample has been collected.*
- Breathe into the mouthpiece for 2-3 minutes. Short pauses are allowed.
- The base station touchscreen will display a breath collection progress indicator.  
*NOTE: During pauses between breaths, a warning message will appear on the touchscreen with instructions to continue breathing to avoid invalidating the breath collection.*
- Do NOT pull or tug the donor cartridge or overextend the connector during the collection.
- Do NOT put anything in your mouth (including water) during the collection.
- Do NOT touch the system power button or base station touchscreen during the collection.

### 4. COMPLETE

- When instructed, remove and discard the mouthpiece and return the donor cartridge to the collector.  
*NOTE: Securely hold the cartridge cover while detaching the mouthpiece to prevent cover removal.*
- When instructed, initial the identified regions of donor and air cartridge labels.
- Collector will date and compress the cartridges using Assisted Compression Equipment (ACE).
- Collector will disconnect the connector from base station; pumps will conduct 20-second purge cycle.  
*NOTE: If a breath sample was not successfully collected (due to donor refusal, incomplete collection, or another error) the collector will follow employer policy to determine next steps.*

### 5. CERTIFY

- When instructed, read and sign the base station touchscreen to certify the collection.
- Collector will prepare samples for shipment to the lab.